



Small Commercial A/C Tune-Up 2012 Rebate Application

Elk River Municipal Utilities, PO Box 430, Elk River, MN 55330 Ph: 763-441-2020

Business Customer Information

Company name _____
Billing address _____ Phone _____

City _____ State _____ ZIP _____
Installation address _____
(if different from above) _____
Account number _____
Contact name _____ Phone _____
Email _____

Vendor Information

Vendor name _____
Vendor address _____
City, State, ZIP _____
Vendor Contact Name _____ Phone _____
Email _____

The undersigned does hereby certify that 1) The undersigned, and not Elk River Municipal Utilities (ERMU), is solely responsible for the accuracy of the information contained in this application, 2) all rules of the Small Commercial A/C Tune-Up program have been followed, and 3) the installation is complete. Further, the undersigned acknowledges that nothing contained in the application shall impose any liability on ERMU for the work performed and information presented by the customer's engineer, contractor or vendor.

Customer signature _____ Date _____

How to Apply for This Rebate

1. Fill out this rebate application. All information needs to be supplied before a rebate check can be issued. Please note all warranty information, rules, and qualifications on the rules and information tabs of this form.
2. Complete and e-mail this form to tsagstetter@elkriverutilities.com.
3. Call Tom Sagstetter at 763-635-1332 with questions.

Application # _____

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Specific Rules and Qualifications

1. The central air conditioner or air-source heat pump must be in operating condition and 7.5 tons or less.

2. The central air conditioner or air-source heat pump must be more than three years of age and not had a tune-up in the last two years.

3. Following is a list of tune-up check points. ERMU's check-out form should include these points along with the contractor's signature confirming that all checks were completed:

- Clean condenser coil
- Check refrigerant level
- Check refrigerant pressure
- Check indoor filter
- Check belt

- Lube motor, if needed
- Test all controls
- Blow out drain lines
- Perform a visual inspection of the entire system
- Educate the business owner on proper operation and maintenance

4. ERMU also requires the following information about the air conditioner or heat pump:

- Brand
- Model number
- Serial number
- Age
- EER
- BTU rating

Warranty Information

Rebate qualifications do not imply any representation or warranty of such equipment, design or installation by ERMU. ERMU shall not be responsible or liable for any personal injury or property damage caused by this equipment. ERMU does not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program. In no event shall ERMU be liable for any incidental or consequential damages.

Other Important Program Rules

1. Tune-up must be complete before funds will be issued for the rebate.

2. Customers and vendors must submit itemized equipment invoices, along with rebate application and worksheet, to ERMU. To ensure that the equipment installed meets ERMU's performance standards, these invoices must itemize labor charges, quantity and price of the equipment installed, as well as information regarding the manufacturer and model numbers for all equipment must be included in the rebate application.

3. ERMU reserves the right to conduct random inspections of installations.

4. The customer is responsible for checking with ERMU to determine whether funding is available and to verify the program parameters.

5. Rebate must comply with all program specific rules and qualifications.

6. Customers must apply for 2012 rebates no later than November 16, 2012.

